

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, September 15, 2022
6:00 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 5:36 p.m. by President D. List.
- Members Present: D. List, T. Menzie, H. Ball, J. Cook, K. Carlson, W. Forsyth, A. Phillips
- Members Absent: None
- Executive Session: It was moved by T. Menzie and seconded by W. Forsyth to enter executive session at 5:36 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
The motion passed 7 Yes, 0 No.
- Return to Public Session: It was moved by T. Menzie and seconded by A. Phillips to return to public session at 5:55 p.m.
The motion passed 7 Yes, 0 No.
- Also Present: P. McGee, L. Prinz, R. Stevens, A. Grillo, B. Brown, K. Grattan, K. Kaercher and 28 members of the audience.
- New Employee Reception – Principals from both buildings recognized their new staff members for the 2022-2023 school year.
- President’s Report: D. List welcomed all the new staff members. Opening Day went well and P. McGee and his Administration Team are doing a great job. The NYSSBA Resolution packet was handed out and needs to be looked at to discuss how the Board would like to vote in October. The Al Hawk Award Ceremony is on October 20th; this is also a Board meeting date so D. List would like to discuss moving the meeting to another date.
- Academic Focus: None
- Student Council Report: None
- Principals’ Comments: A. Grillo reported:
- The Jr./Sr. High first day of school went very well.
- Code of Conduct meetings were held with the different grade levels to go over expectations.
- Jr./Sr. High Open House was last night and it went great. They had 132 families sign in and the food trucks were a big hit.

- September 24th is the Homecoming Dance.
- Spirit week is September 24th-30th, with the Pep Assembly to be held on September 30th.
- September 27th students will have the opportunity to participate in "Glow With Your Hands".
- October 6th the senior class will be going on a field trip to Stokoe Farms.
- The new SEL motto for this year is #BEEtheLIGHT.

K. Kaercher reported:

- The Elementary had a great start to the school year and the students seem to be adjusting well.
- Safety Patrol has resumed and the patrol members are being great role models.
- The Elementary had their first full assembly with all students to kick off Student Council fundraiser.
- The car line for dismissal is going well; a few adjustments have been made to make it more efficient.
- Benchmark assessments were given and results will in by September 30th.
- Elementary Open House is on September 29th.

Director Of
Instructional
Services
Comments:

B. Brown reported the Superintendent Conference Day went well. Faculty from the Jr./Sr. High went to the Elementary School to see what their classrooms, etc. For fun, they had to complete an escape room. Later in the year the Elementary School will be going to the Jr./Sr. High building to see their classrooms as well. The need for Special Education placements has grown as several new students coming in need services. Initial data for benchmark tests are starting to come in and 5th grade had a 2-3% increase in scores.

Business
Administrator
Comments:

L. Prinz reported the school has been approved for an Emergency Connectivity Funding. This funding is to be used to purchase 380 Chromebooks for student use. The Audit Committee met with Lumsden McCormick to review a draft of the 2021-2022 financial statements. The financials will be on the October board agenda for approval and submitted to SED. The SED submittal deadline is October 15th.

Superintendent's
Comments:

P. McGee reported how great the start to the year has been and how nice it is seeing all the students in person everyday. SRO Brabon held several safety presentations with different departments. The timeline for the Elementary School Principal search will be coming out soon. The schools Strategic Plan ended in 2020. This "roadmap" for the District will be revised starting next school year. There are several new additions to New Business: 12.6 Approval of Appointment of Part-Time Cleaner – Ken Hale (Eff. 9/16/22), 12.7 Approval of Substitute Teacher (Gr. 6-12) –

Natalie Utz, 12.8 Approval of Additional Fall Sport Coach/Advisor Recommendation, 12.9 Approval of Resignation – School District Clerk – Rachel Stevens (Eff. 9/30/22), 12.10 Approval of Appointment – School Monitor – Kathleen Tardy (Eff. 9/16/22), 12.11 Approval of Appointment – School District Clerk – Rebekah Ireland (Eff. 10/3/22), and 12.12 Approval of Resignation – Secretary – Rebekah Ireland (Eff. 10/2/22).

Consent Agenda: It was moved by W. Forsyth and seconded by K. Carlson that the following consent agenda be approved:

Approval of Minutes

August 11, 2022

August 22, 2022

Financial Matters

General Fund Bills: Warrant A-4, Wire # 99162, \$134,318.13

Warrant A-6, Ck. # 22453-22458, \$2,437.79

Warrant A-7, Ck. # 22459-22463, \$21,019.36

Warrant A-8, Ck. # 22464-22505, \$456,854.21

Warrant A-11, Ck. # 22506-22511, \$5,456.45

Warrant A-12, Ck. # 22512-22567, \$98,760.37

School Lunch Fund Bills: Warrant C-1, Ck. # 200928-200931, \$3,193.25

Warrant C-2, Ck. # 200932-200935, \$27,268.15

Capital Fund Bills: Warrant H-1, Ck. # 2647-2649, \$93,428.89

Warrant H-2, Ck. # 2650-2651, \$33,272.42

Trust & Agency Fund Bills: Warrant TA-2, Wire # 1522-1526,

Ck. # 301086-301088, \$98,428.77

Warrant TA- 3, Wire # 1527-1530,

Ck. # 301089-301092, \$126,192.24

Monthly Treasurer's Report – July 2022

Personnel Matters

Resignations/Retirement/Termination:

School Monitor – Virginia Wolf (Eff. 8/19/22)

Substitute Bus Driver – Nicole Kochmanski (Eff. 8/22/22)

Food Service Worker – April Dolph (Eff. 9/8/22)

Approvals:

Summer Hours – Elementary Teacher Aides

Brenda Schmitt

Deborah Amador

Karie Langer

Summer Hours – Jr./Sr. High Teacher Aide

Paula Hohn

Summer Hours – 6th Grade Orientation

Ashley Hill

Kristie Holler

Alyson Tardy

Ken Rogoyski

Heather Painting

Jay Wolcott

Jenn Back

Amy Stevens

Additional Jr./Sr. High Extracurricular Activity Recommendation

Yearbook Co-Advisor

Jenna Benedict

Teacher Aide – Deborah Amador (Eff. 9/1/22)
Teacher Aide – Collette Dodson (Eff. 9/1/22)
Substitute Teacher Aide – Rebecca Cummings
Substitute Teacher – Rebecca Cummings
Substitute Teacher – Diana Meier
School Monitor – Heidi Malin (Eff. 9/1/22)
Permanent Appointment – Food Service Worker –
Melanie Balduf (Eff. 10/12/22)
Permanent Appointment – Food Service Worker –
Jeffrey Bater (Eff. 10/17/22)
Additional 2022-2023 Fall Sports Volunteer

Volleyball

Volunteer – Rene Vurraro
Provisional Appointment – Confidential Secretary – School –
Rachel Stevens (Eff. 10/1/22)
Rachel Stevens, is hereby provisionally appointed to the 12-month
Civil Service position of Confidential Secretary - School
(Superintendent’s Office) effective October 1, 2022. The rate of
pay during the 2022-2023 school year is as presented to the Board
of Education. The terms and conditions are as outlined in the
Employment Agreement between the Byron-Bergen Central
School District and Rachel Stevens. This appointment is
provisional until successful completion of the Civil Service
Confidential Secretary - School exam.

Appointment – Cleaner – April Dolph (Eff. 9/19/22)

Substitute Teacher (Grades 6-12) – Miriam Tardy

Resolution Between Byron-Bergen Central School and Employee

WHEREAS, the Superintendent of Schools placed an
employee on unpaid administrative leave by correspondence
dated September 6, 2022, and recommends that said leave
continue; it is hereby

RESOLVED, that the Board of Education hereby approves
the continuation of the employee’s unpaid administrative leave.

Food Service Worker – Dyana Breyer (Eff. 9/12/22)

d. Miscellaneous Matters

Field Trip – Burnt Hills, NY – Cross Country – 10/14-15/22

e. CSE/CPSE Review

CSE

Case # 3355, # 3414, # 3419, # 4068, # 4380, # 4391, # 4583, # 4668,
4808, # 4870, # 4871, # 4876

CPSE

Case # 4786, # 4812, # 4826

The motion passed 7 Yes, 0 No

Reports:

None

Policy Committee A date needs to be set.

Update:

Facilities None

Committee

Update:

Budget Committee None

Update:

Audit Committee Met with auditors to discuss the draft of the financial statement.

Update:

SOAR Update: None

Positive None

Recognition:

Approval –
Establishment of
Three (3) Building
Maintenance
Mechanic
Positions Eff.
September 16, 2022 Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by A. Phillips to approve the Establishment of Three (3) Building Maintenance Mechanic Positions Eff. 9/16/22. The terms and conditions for these positions will be based upon the Byron-Bergen Service Employees International Union Local 200United Agreement.
The motion passed 7 Yes, 0 No.

Approval –
Standard Workday
Resolution Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by H. Ball to approve the ERS Standard Workday Resolution for Employees.

BYRON BERGEN CENTRAL SCHOOL DISTRICT
STANDARD WORK DAY RESOLUTION FOR EMPLOYEES
RS 2418

BE IT RESOLVED, that the Byron Bergen Central School District, Location Code 71805, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members:

TITLE	STANDARD WORK DAY (HRS/DAY)
Auto Mechanic	8.00
Building Maintenance Mechanic	8.00
Building Maintenance Worker	8.00
Bus Driver	6.00
Bus Driver - School	6.00
Clerk-Typist	8.00

Computer Repair Technician	8.00
Custodian	8.00
Director of Facilities II	8.00
District Clerk	8.00
District Treasurer	8.00
Head Bus Driver	8.00
Head Custodian	8.00
IT Operations Analyst 1	8.00
Laborer - Cleaner	8.00
Laborer - Food Service Worker	7.25
Lifeguard	7.25
School Monitor	6.00
School Nurse	6.75
Secretary	8.00
Senior Building Maintenance Mechanic	8.00
Senior Clerk	7.50
Teacher Aide	6.50
Transportation Coordinator	8.00

The motion passed 7 Yes, 0 No.

Approval –
Appointment
Building
Maintenance
Mechanic –
Thomas Klycek
(Eff. 9/19/22)

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the Appointment of Building Maintenance Mechanic – Thomas Klycek (Eff. 9/19/22).

The motion passed 7 Yes, 0 No.

Approval –
Appointment
Building
Maintenance
Mechanic –
Richard Smith
(Eff. 9/19/22)

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by H. Ball to approve the Appointment of Building Maintenance Mechanic – Richard Smith (Eff. 9/19/22).

The motion passed 7 Yes, 0 No.

Approval –
Appointment
Building
Maintenance
Mechanic –
Kevin Bruton
(Eff. 9/19/22)

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by T. Menzie to approve the Appointment of Building Maintenance Mechanic – Kevin Bruton (Eff. 9/19/22).

The motion passed 7 Yes, 0 No.

<p>Approval – Appointment Part-Time Cleaner – Ken Hale (Eff. 9/16/22)</p>	<p>Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by H. Ball to approve the Appointment of Part-Time Cleaner – Ken Hale (Eff. 9/16/22).</p> <p>The motion passed 7 Yes, 0 No.</p>
<p>Approval – Substitute Teacher (Gr. 6-12) – Natalie Utz</p>	<p>Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by K. Carlson to approve Substitute Teacher (Gr. 6-12) – Natalie Utz.</p> <p>The motion passed 7 Yes, 0 No.</p>
<p>Approval – Additional Fall Sport Coach/ Advisor Recommendation</p>	<p>Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by H. Ball to approve the Additional Fall Sport Coach/Advisor Recommendation: <u>Volleyball</u> Modified Team # 2 – Clare Underwood</p> <p>The motion passed 7 Yes, 0 No.</p>
<p>Approval – Resignation – School District Clerk – Rachel Stevens (Eff. 9/30/22)</p>	<p>Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by W. Forsyth to approve the Resignation – School District Clerk – Rachel Stevens (Eff. 9/30/22).</p> <p>The motion passed 7 Yes, 0 No.</p>
<p>Approval – Appointment – School Monitor – Kathleen Tardy (Eff. 9/16/22)</p>	<p>Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by T. Menzie to approve the Appointment – School Monitor – Kathleen Tardy (Eff. 9/16/22).</p> <p>The motion passed 7 Yes, 0 No.</p>
<p>Approval – Appointment – School District Clerk – Rebekah Ireland (Eff. 10/3/22)</p>	<p>Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by A. Phillips to approve the Appointment – School District Clerk – Rebekah Ireland (Eff. 10/3/22).</p> <p>Rebekah Ireland, is hereby appointed to the probationary 12-month Civil Service position of School District Clerk (Payroll and Accounts Payable) effective October 3, 2022. The rate of pay during the 2022-2023 school year is as presented to the Board of Education. The terms and conditions are as outlined in the Employment Agreement between the Byron-Bergen Central School District and Rebekah Ireland. This appointment has a 52-week probationary period commencing October 3, 2022.</p> <p>The motion passed 7 Yes, 0 No.</p>

Approval – Resignation – Secretary – Rebekah Ireland (Eff. 10/2/22) Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by T. Menzie to approve the Resignation – Secretary – Rebekah Ireland (Eff. 10/2/22).
The motion passed 7 Yes, 0 No.

Public Comment: One community member signed up to speak. One student came for their P.I.G. (Participation In Government) requirement.

Information/Announcements/Reports:
Parenting Leave – Jillian Bradigan (Eff. 11/22/22)

Requests Requiring Board Consideration:
D. List wanted to move the October 20th Board of Education meeting to October 19th; the Board agreed to move meeting.
Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by K. Carlson to approve the change of the Board of Education Meeting scheduled on October 20, 2022 to October 19, 2022 at 6:30 p.m.
The motion passed 7 Yes, 0 No.

Review of Next Meeting's Agenda:
Policy Committee Update
Facilities Committee Update
Budget Committee Update
Audit Committee Update
SOAR Committee Update
Positive Recognition

Adjournment: It was moved by W. Forsyth and seconded by H. Ball to adjourn the meeting at 7:08 p.m.
The motion passed 7 Yes, 0 No.